

Western Cape MEC for Education

Mrs Debbie Schafer
23rd Floor
Golden Acre Building
Adderley Street
Cape Town 8001

Fax number: 021 425 5689
Email edumin.edumin@westerncape.gov.za
From

Date

Subject **Appeal against refusal of admission of my child**

Dear Mrs Schafer,

I would like to object against the following Primary School/s for refusing to admit my child as per South African Schools Act Section 5 (1) for admission of learners to public schools:

The details of the application made are as follows:

Date of application

Waiting list number given (if any)

Full names of learner

Date of birth

Grade applied for

Previous school attended

Last grade passed

Any further details of the applied process to date

The reasons given by the school for were as follows: (See letter from school attached)

My motivation for why my child should be admitted to this school are:

My contact details are:

I request that you give due consideration to my case as a matter of urgency, as my child is currently out of school / will be out of school should placement not happen timeously.

Yours Sincerely,